



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Ornella Giau**
Address(es) I- Sassari (Italy)
Mobile 0039 347 0572656
E-mail(s) ornellagiau@gmail.com
Nationality Italian
Date of birth 29 November 1988
Gender Female

Work experience

Dates 08 September 2006 - 11 October 2006
Occupation or position held Italian Assistant Teacher
Main activities and responsibilities Supporting the teacher during the Italian lessons:
. Reading texts
. Conversing with the class in Italian
. Correcting homeworks
Name and address of employer Anton-Philipp-Reclam-Gymnasium
Tarostraße 4-6
04103 Leipzig
Germany
Type of business or sector Teaching

Education and training

Dates September 2007 - July 2008
Principal subjects / occupational skills covered Attendance of year 1 of Design Degreee Couse at the faculty of Architecture in Alghero. Avarage votation 29/30
Name and type of organisation providing education and training Facoltà di Architettura
Asilo Sella
Via Garibaldi, 35
Alghero
Dates July 2007
Title of qualification awarded Graduation at Liceo Classico Azuni (evaluation 100/100)
Principal subjects / occupational skills covered Principal Subject: Italian, English, German, Latin and Greek literature and language.
Good knowledge of Mathematics, Biology and Chemistry
Name and type of organisation providing education and training Liceo Ginnasio Classico Statale D. A. Azuni
via Rolando 4
07100 Sassari
Italia
Level in national or international classification ISCED 3
Dates 04 April 2007 →

Title of qualification awarded Deutsche Sprachdiplom- zweite Stufe
 Name and type of organisation providing education and training Lulturminister der Laender in der Bundesrepublik Deutschland
 Level in national or international classification C2

Dates June 2006 →

Title of qualification awarded Certificate in Advanced English -CAE- (Grade B)
 Name and type of organisation providing education and training University of Cambridge ESOL Examinations
 1 Hills Road
 Cambridge
 CB1 2EU
 United Kingdom

Level in national or international classification C1

Dates 02 May 2005 →

Title of qualification awarded Zetifikat Deutsch (evaluation "begreifend")
 Name and type of organisation providing education and training Goethe- Instituts
 Riviera di Chiaia 202
 80121 Napoli
 Italy

Level in national or international classification B1

Dates March 2005 →

Title of qualification awarded First Certificate in English -FCE- (Grade A)
 Name and type of organisation providing education and training University of Cambridge ESOL Examinations
 1 Hills Road
 Cambridge
 CB1 2EU
 United Kingdom

Level in national or international classification B2

Dates 17 May 2004 →

Title of qualification awarded Fit in Deutsch 2 (evaluation "gut")
 Name and type of organisation providing education and training Goethe-Institut
 Riviera di Chiaia 202
 80121 Napoli
 Italy

Level in national or international classification A2

Dates 07 June 2003 →

Title of qualification awarded Preliminary English Test -PET- (Grade A)
 Name and type of organisation providing education and training University of Cambridge ESOL Examinations
 1 Hills Road
 Cambridge
 CB1 2EU
 United Kingdom

Level in national or international classification B1

Dates 29 April 2003 →

Title of qualification awarded Fit in Deutsch 1 (evaluation "gut")

Name and type of organisation providing education and training
 Goethe-Institut
 Riviera di Chiaia 202
 80121 Napoli
 Italy

Level in national or international classification
 A1

Personal skills and competences

Mother tongue(s) **Italian**

Other language(s)

Self-assessment
 European level (*)

English

German

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user	C1	Proficient user
B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user	B1	Independent user

(*) [Common European Framework of Reference \(CEF\) level](#)

Social skills and competences
 Good ability to adapt to multicultural environments, gained through my work and study experience abroad and through other leisure activities.

Organisational skills and competences
 Sense of organisation.
 Good experience in project management acquired through study experience.

Computer skills and competences
 Good command of both Windows™ and Macintosh™ Softwares.
 Good knowledge of some Microsoft Office™ tools (Word™ and PowerPoint™) and in the using of the Internet.
 Good knowledge of grafic design and video editing applications (Adobe PhotoShop™, Adobe InDesign™, Adobe After Effect™, Adobe illustrator™)

Artistic skills and competences
 Some artistic skills acquired through seminars or leisure activities:
 . Design
 . Manual activities
 . Writing
 . Video Editing

Driving licence(s) Category B

EUROPEAN LEVELS - SELF ASSESSMENT GRID

		A1	A2	B1	B2	C1	C2
U N D E R S T A N D I N G	Listening	I can understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly.	I can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment). I can catch the main point in short, clear, simple messages and announcements.	I can understand the main points of clear standard speech on familiar matters regularly encountered in work, school, leisure, etc. I can understand the main point of many radio or TV programmes on current affairs or topics of personal or professional interest when the delivery is relatively slow and clear.	I can understand extended speech and lectures and follow even complex lines of argument provided the topic is reasonably familiar. I can understand most TV news and current affairs programmes. I can understand the majority of films in standard dialect.	I can understand extended speech even when it is not clearly structured and when relationships are only implied and not signalled explicitly. I can understand television programmes and films without too much effort.	I have no difficulty in understanding any kind of spoken language, whether live or broadcast, even when delivered at fast native speed, provided. I have some time to get familiar with the accent.
	Reading	I can understand familiar names, words and very simple sentences, for example on notices and posters or in catalogues.	I can read very short, simple texts. I can find specific, predictable information in simple everyday material such as advertisements, prospectuses, menus and timetables and I can understand short simple personal letters.	I can understand texts that consist mainly of high frequency everyday or job-related language. I can understand the description of events, feelings and wishes in personal letters.	I can read articles and reports concerned with contemporary problems in which the writers adopt particular attitudes or viewpoints. I can understand contemporary literary prose.	I can understand long and complex factual and literary texts, appreciating distinctions of style. I can understand specialised articles and longer technical instructions, even when they do not relate to my field.	I can read articles and reports concerned with contemporary problems in which the writers adopt particular attitudes or viewpoints. I can understand contemporary literary prose.
S P E A K I N G	Spoken interaction	I can interact in a simple way provided the other person is prepared to repeat or rephrase things at a slower rate of speech and help me formulate what I'm trying to say. I can ask and answer simple questions in areas of immediate need or on very familiar topics.	I can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics and activities. I can handle very short social exchanges, even though I can't usually understand enough to keep the conversation going myself.	I can deal with most situations likely to arise whilst travelling in an area where the language is spoken. I can enter unprepared into conversation on topics that are familiar, of personal interest or pertinent to everyday life (e.g. family, hobbies, work, travel and current events).	I can interact with a degree of fluency and spontaneity that makes regular interaction with native speakers quite possible. I can take an active part in discussion in familiar contexts, accounting for and sustaining my views.	I can express myself fluently and spontaneously without much obvious searching for expressions. I can use language flexibly and effectively for social and professional purposes. I can formulate ideas and opinions with precision and relate my contribution skilfully to those of other speakers.	I can take part effortlessly in any conversation or discussion and have a good familiarity with idiomatic expressions and colloquialisms. I can express myself fluently and convey finer shades of meaning precisely. If I do have a problem I can backtrack and restructure around the difficulty so smoothly that other people are hardly aware of it.
	Spoken production	I can use simple phrases and sentences to describe where I live and people I know.	I can use a series of phrases and sentences to describe in simple terms my family and other people, living conditions, my educational background and my present or most recent job.	I can connect phrases in a simple way in order to describe experiences and events, my dreams, hopes and ambitions. I can briefly give reasons and explanations for opinions and plans. I can narrate a story or relate the plot of a book or film and describe my reactions.	I can present clear, detailed descriptions on a wide range of subjects related to my field of interest. I can explain a viewpoint on a topical issue giving the advantages and disadvantages of various options.	I can present clear, detailed descriptions of complex subjects integrating sub-themes, developing particular points and rounding off with an appropriate conclusion.	I can present a clear, smoothly-flowing description or argument in a style appropriate to the context and with an effective logical structure which helps the recipient to notice and remember significant points.
W R I T I N G	Writing	I can write a short, simple postcard, for example sending holiday greetings. I can fill in forms with personal details, for example entering my name, nationality and address on a hotel registration form.	I can write short, simple notes and messages. I can write a very simple personal letter, for example thanking someone for something.	I can write simple connected text on topics which are familiar or of personal interest. I can write personal letters describing experiences and impressions.	I can write clear, detailed text on a wide range of subjects related to my interests. I can write an essay or report, passing on information or giving reasons in support of or against a particular point of view. I can write letters highlighting the personal significance of events and experiences.	I can express myself in clear, well-structured text, expressing points of view at some length. I can write about complex subjects in a letter, an essay or a report, underlining what I consider to be the salient issues. I can select a style appropriate to the reader in mind.	I can write clear, smoothly-flowing text in an appropriate style. I can write complex letters, reports or articles which present a case with an effective logical structure which helps the recipient to notice and remember significant points. I can write summaries and reviews of professional or literary works.